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Set Up a Learning Resource at Home and at Your Place of Business

With Both Personal and Professional Development Materials

by **Denis Waitley**

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Every office conference, lunch, exercise, and recreation room should be filled with personal enrichment materials including videos, audios, books, magazines, newsletters, and software.

Convert a special area of your home into a learning center, especially if you have children. The trend globally is to combine a coffee house like Starbucks, with bookstores like Barnes and Noble, to create a relaxing learning environment.

> ***In the twenty-first century, gaining knowledge will blend into our lives as part of our leisure time.***

There are several ways to create more of an ongoing learning environment at your place of business. Many companies are asking employees to volunteer to read a specific trade or business magazine and clip or scan articles relevant to the organization. Regular e-mail dispersal and fax dispersal are also popular.

In today's fast-forward, knowledge-based world, if you're not moving ahead you are falling behind.

Action Idea: Make two files in your computer: one for personal development and one for professional development. Download articles and e-mails that educate and inspire you in these files. You also can scan

articles from magazines into these files. Look at these files at least once per week.

Denis Waitley is one of America's most respected and beloved authors, keynote lecturers and productivity consultants on high performance human achievement. He has inspired, informed, challenged and entertained audiences for over 25 years from the boardrooms of multi-national corporations to the control rooms of NASA's space program. Denis has been voted business speaker of the year by the Sales and Marketing Executives' Association and by Toastmasters' International and inducted into the International Speakers' Hall of Fame.

With over 10 million audio programs sold in 14 languages, Denis Waitley's CD album, *The Psychology of Winning*, is still the all-time best selling program on self-mastery. To order this Best-Seller or his newest release, *The Platinum Collection* and to subscribe to the free Denis Waitley Weekly E-zine visit his website here: www.DenisWaitley.com